

POLICY NUMBER: **SS-213** 

POLICY AND PROCEDURES MEMORANDUM

Title:	Placement Testing Policy		
Effective Date:	04/06/2017		
Date of Last Revision:	05/17/2023		
Review Date:			
Cancellation:			
Responsible Office:	Testing		

## **Placement Testing Policy**

## **Policy**

Students who wish to qualify for college-level English and/or Math may submit ACT/SAT scores, or they can take the placement test known as the ACCUPLACER given by College Board to determine readiness for Math or English.

College Board ACCUPLACER has not set forth a specified re-test policy, rather institutions are encouraged to create their own policy in regard to re-testing. The policy contained in this memorandum should be followed for all students seeking to re-test in regard to ACCUPLACER.

## Re-Test Policy

Students are given the opportunity to test three times within a calendar year in order to improve their scores.

After the third test administration, the student must wait 365 calendar days from the first test date OR complete co-requisite courses set forth by SLCC.

Currently, SLCC is not a testing site for ACT/SAT. Refer to ACT/SAT sites directly for additional guidance.

**Attachments:** 

Reference:

Policy Reference:

Review Process: SS-213

Reviewing Committee/Entity	Review Date(s)	Approval Date	<b>Effective Date</b>
Responsible Office	Init. 04/06/2017 Rev. 1: 05/17/2023		
Committee for Institutional Policy Review	Init. 04/06/2017 Rev. 1 05/09/2023	04/06/2017 05/09/2023	
Executive Leadership Team	Initial: 04/06/2017	04/06/2017	04/06/2017

Rev. 1 05/17/2023 05/25/2023

5/25/23

Chancellor's Signature/Approval

SIGNATURE:

Vincent G. June, Ph.D.

Chancellor

Final Distribution: SS-213

Electronic: posted to College's website and sent via email to college personnel

Hard copy: Original to Executive Assistant to the Chancellor for Master Policy Binder, copy to Chair of

Committee of Institutional Policy Review